

12D - CLERK RECORDER'S SPECIAL REVENUE FUND

Operational Summary

Description:

The Clerk-Recorder Special Revenue Fund was established in FY 04/05 to better control specific revenues generated from services provided. The Fund is 100% revenue off-set by fees paid from recordation of real property transactions and from the collection of certified copy requests of birth, death, and marriage records.

At a Glance:

Total FY 2005-2006 Actual Expenditure + Encumbrance:	451,619
Total Final FY 2006-2007	5,813,944
Percent of County General Fund:	N/A
Total Employees:	0.00

Enhancement Fund To Clerk-Recorder - Mandated by Government Code 27361 to maintain/improve the Department's information technology including recovery of all operating costs from Information Systems staffing. Revenue is generated from the recordation of real property transactions.

Health Statistics Fund To Clerk-Recorder - Mandated by Health and Safety Code 103625(f) requires the Clerk-Recorder to collect fees for the purpose of modernization of vital record operations and improvements in the collection and analysis of health-related birth and death certificate information. Revenue is generated from the collection of certified copy requests of birth, death, and marriage records.

Micrographics Fund To Clerk-Recorder - Mandated by Government Code 2736.4 for the Clerk-Recorder to specifically convert document storage system to micrographics. Although no new revenue is being generated due to all conversions having been completed, balance of account will exist in order to maintain/improve recordation of vital information.

Budget Summary

Final Budget History:

Sources and Uses	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007	Change from FY 2005-2006	
	Actual Exp/Rev	Budget	Actual Exp/Rev ⁽¹⁾		Actual	
		As of 6/30/06	As of 6/30/06	Final Budget	Amount	Percent
Total Revenues	14,337,515	6,294,815	5,875,630	5,813,944	(61,686)	-1.05
Total Requirements	13,451,200	1,511,315	5,235,119	5,813,944	578,825	11.06
Balance	886,315	4,783,500	640,511	0	(640,511)	-100.00

(1) Amounts include prior year expenditure and exclude current year encumbrance. Therefore, the totals listed above may not match Total FY 2005-06 Actual Expenditure + Encumbrance included in the "At a Glance" section.

Detailed budget by expense category and by activity is presented for agency: Clerk Recorder's Special Revenue Fund in the Appendix on page A124

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Summary of Final Budget by Revenue and Expense Category:

Revenues/Appropriations	FY 2004-2005		FY 2005-2006		FY 2006-2007		Change from FY 2005-2006	
	Actual Exp/Rev		Budget As of 6/30/06	Actual Exp/Rev ⁽¹⁾ As of 6/30/06	Final Budget		Actual Amount	Percent
Charges For Services	\$ 14,337,515	\$	5,408,500	\$ 4,856,495	\$ 4,927,629	\$	71,134	1.46%
Miscellaneous Revenues	0		0	132,820	0		(132,820)	-100.00
Total FBA	0		886,315	886,315	886,315		0	0.00
Total Revenues	14,337,515		6,294,815	5,875,630	5,813,944		(61,686)	-1.05
Services & Supplies	0		0	0	886,315		886,315	0.00
Other Financing Uses	0		1,511,315	451,619	3,139,751		2,688,132	595.22
Reserves	13,451,200		0	4,783,500	1,787,878		(2,995,622)	-62.62
Total Requirements	13,451,200		1,511,315	5,235,119	5,813,944		578,825	11.06
Balance	\$ 886,315	\$	4,783,500	\$ 640,511	\$ 0	\$	(640,511)	-100.00%

(1) Amounts include prior year expenditure and exclude current year encumbrance. Therefore, the totals listed above may not match Total FY 2005-06 Actual Expenditure + Encumbrance included in the "At a Glance" section.

Final Budget Summary of Enhancement Fund To Clerk-Recorder:

Revenues/Appropriations	FY 2004-2005		FY 2005-2006		FY 2006-2007		Change from FY 2005-2006	
	Actual Exp/Rev		Budget As of 6/30/06	Actual Exp/Rev ⁽¹⁾ As of 6/30/06	Final Budget		Actual Amount	Percent
Charges For Services	\$ 8,659,834	\$	5,133,500	\$ 4,562,648	\$ 4,670,629	\$	107,981	2.37%
Miscellaneous Revenues	0		0	79,147	0		(79,147)	-100.00
Total FBA	0		886,315	886,315	886,315		0	0.00
Total Revenues	8,659,834		6,019,815	5,528,110	5,556,944		28,834	0.52
Services & Supplies	0		0	0	886,315		886,315	0.00
Other Financing Uses	0		1,312,231	252,535	3,139,751		2,887,216	1,143.29
Reserves	13,451,200		0	4,783,500	1,787,878		(2,995,622)	-62.62
Total Requirements	13,451,200		1,312,231	5,036,035	5,813,944		777,909	15.45
Balance	\$ (4,791,366)	\$	4,707,584	\$ 492,075	\$ (257,000)	\$	(749,075)	-152.23%

Final Budget Summary of Health Statistics Fund To Clerk-Recorder:

Revenues/Appropriations	FY 2004-2005		FY 2005-2006		FY 2006-2007		Change from FY 2005-2006	
	Actual Exp/Rev		Budget As of 6/30/06	Actual Exp/Rev ⁽¹⁾ As of 6/30/06	Final Budget		Actual Amount	Percent
Charges For Services	\$ 1,134,426	\$	257,000	\$ 293,847	\$ 257,000	\$	(36,847)	-12.54%
Miscellaneous Revenues	0		0	2,686	0		(2,686)	-100.00
Total Revenues	1,134,426		257,000	296,533	257,000		(39,533)	-13.33
Balance	\$ 1,134,426	\$	257,000	\$ 296,533	\$ 257,000	\$	(39,533)	-13.33%

Final Budget Summary of Micrographics Fund To Clerk-Recorder:

Revenues/Appropriations	FY 2004-2005		FY 2005-2006	FY 2005-2006		Change from FY 2005-2006	
	Actual Exp/Rev		Budget	Actual Exp/Rev ⁽¹⁾	FY 2006-2007	Actual	
			As of 6/30/06	As of 6/30/06	Final Budget	Amount	Percent
Charges For Services	\$	4,543,255	\$ 18,000	\$ 0	\$ 0	\$ 0	0.00%
Miscellaneous Revenues		0	0	50,986	0	(50,986)	-100.00
Total Revenues		4,543,255	18,000	50,986	0	(50,986)	-100.00
Other Financing Uses		0	199,084	199,084	0	(199,084)	-100.00
Total Requirements		0	199,084	199,084	0	(199,084)	-100.00
Balance	\$	4,543,255	\$ (181,084)	\$ (148,098)	\$ 0	\$ 148,098	-100.00%